

**BELGRADE CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS**

**April 18, 2022**

**7:00 PM**

This meeting was open to the public and attended in person and via Zoom video platform.

Mayor Russell C. Nelson called the meeting to order. Council Members in attendance were Martha Sellers, Mike Meis, Jim Simon, Kristine Menicucci, Jim Doyle and Renae Mattimoe.

City staff in attendance were City Manager Neil Cardwell, City Attorney Rick Ramler, City Clerk Susan Caldwell, Executive Assistant Dana Jambor, Executive Director of Finance Charity Wilson, Planning Director Jason Karp, Acting Fire Chief Greg Tryon, Police Chief Dustin Lensing, City Judge Chris Gregory, Police Officers Robinson, Owens, Wilson, Wilsushen and Gillies

Others in attendance were Vivian Crouse, Sandy Lee, Judy Doyle, Chris Naumann and Ryan Robinson. Others in attendance via zoom were Nicole Cardwell, Diana Setterberg and Julianne Roller.

**CONSENT AGENDA**

**-Resolution 2022-20** Revised language: Ballot question for Charter Amendment November 2022

**-Resolution 2022-21** Intent to Consider Annexation of Lot B of COS 2614, Tractor & Equipment Co. and Harnish Group, LLC property, and set date for public hearing on May 16, 2022

**-Resolution 2022-22** Intent to Consider Annexation of Tract 2A of COS 78A, Osterman property, and set date for public hearing on May 16, 2022

-Adoption of the official Zoning Map for the City of Belgrade

**ACTION: Council Member Simon moved to approve of all Consent agenda items as submitted. Council Member Doyle seconded the motion. All voted aye, motion carried unanimously.**

**PUBLIC FORUM**

Mayor Nelson called three times for public comment. There being none the public forum was closed.

**DISCUSSION AGENDA**

**Discuss Accessory Dwelling Units**

City Manager Cardwell noted the subject of Accessory Dwelling Units (ADU) was scheduled for consideration by the Planning Board at their meeting coming up on April 25, 2022. Council would see this item again on May 2<sup>nd</sup> where the Planning Board's recommendation and first reading of the proposed ordinance would be presented. No action was required by Council at this time. Planning Director Karp noted that a similar ordinance was recommended in 2016 but was not approved. Discussion followed about various subdivision covenants and that it would be up to the resident to confirm requirements within their own subdivision.

Mayor Nelson called for public comment, there was none.

**Consider Authorization to contribute \$1,000 in support of Future West-Strong Towns Planning Presentation**

Planning Director Karp requested use of planning funds to support this training and information presentation.

**ACTION: Council Member Meis moved to approve contributing \$1,000 from planning funds in support of Future West – Strong Towns Planning presentation. Council Member Mattimoe seconded the motion. All voted aye, motion carried unanimously.**

**Consider Authorizing Mayor Nelson to sign a Letter of Support for Acting Fire Chief Greg Tryon**

City Manager Cardwell read the proposed letter aloud for council's review.

Mayor Nelson called for public comment, there was none.

**ACTION: Council Member Simon moved to approve and authorize Mayor Nelson to sign a letter of support on behalf of Acting Fire Chief Greg Tryon. Council Member Doyle seconded the motion. All voted aye, motion carried unanimously.**

**Consider Memo of Understanding with Bird Scooters**

Planning Director Karp noted that Bird Scooters currently operated in Bozeman and was now asking to deploy their scooter services in Belgrade.

Julianne Roller spoke as the representative of Bird Scooters and gave an overview of the services and equipment provided with the program. She noted the scooters were equipped with GPS tracking and were electric to reduce emissions. This program would incur no cost to the City. Initial rollout would include 50 scooters with a representative based in Belgrade.

Police Chief Lensing discussed using the same parameters as bicycle usage and the option of geo fencing technology as a good way to manage accessibility.

City Attorney Ramler discussed liability and requested that he be allowed to review and adjust the insurance and indemnification language on the City's behalf before final execution of signatures.

City Manager Cardwell noted that the MOU had a 30-day clause allowing the City to change or leave the agreement. The provider would be required to obtain a Belgrade business license. He confirmed that this was not an exclusive franchise.

Mayor Nelson called for public comment. There was none.

**ACTION: Council Member Meis moved to approve the Memo of Understanding with Bird Scooters and authorize the City Manager to sign said agreement after review completed by the City Attorney. Council Member Mattimoe seconded the motion. All voted aye, motion carried unanimously.**

## **EXECUTIVE SESSION**

**At 7:44pm**, Mayor Nelson called for Executive Session in regard to discussion of legal matters and litigation. Those in attendance were asked to vacate the chambers.

**At 7:56pm**, Mayor Nelson closed Executive Session and opened the meeting to the public.

## **REPORTS**

City Manager Cardwell thanked council and staff for participating in the recent workshop retreat. City staff appreciated the format to have council and department directors interact.

Cardwell reported receiving comments from owners regarding multi-family dwellings that were larger than usual, 20 plus units and upward. He noted that water rates for multi-family were based on a resolution adopted in 2000 which based a rate multiplier by the number of units. He noted plans to have Council review the larger unit apartments and the corresponding water rates in the near future.

Police Chief Lensing announced the promotion of two officers to the rank of Sergeant. He issued their new badges and congratulated Sergeant Jarrod Robinson and Sergeant John Owens, commending them on their performance thus far and for their many years of service to the City of Belgrade.

## **FOR YOUR INFORMATION**

Council Member Sellers reported that she would not be in attendance at the May 2<sup>nd</sup> council meeting. She also invited all to note the Library program event scheduled for May 15<sup>th</sup> to include solar/lunar viewing activities.

Council Members Meis and Simon had nothing to report.

Council Member Menicucci reported that the Gallatin Water Quality District was progressing quickly on their nitrate study.

Council Member Doyle reporting on activity he had observed while driving past the West Post project. He inquired what they were working on since he had not seen a proposal come before Council yet. Planning Director Karp noted that dirt work along the ditch, preparing to tear down various farm buildings and grading the area was allowed to be done prior to project approval.

Council Member Mattimoe reported on the Park Board meeting where they reviewed plans for upcoming parks in the Yellow Iron and Jackrabbit Crossing areas. She also reported that the installation of new playground equipment at Lewis & Clark park was progressing and old equipment would soon be moved to another smaller park.

**ADJOURN**

Council Member Simon moved to adjourn the meeting at 8:11pm.



*Russell C. Nelson*  
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Russell C. Nelson, Mayor

*Susan Caldwell*  
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Susan Caldwell, City Clerk