

**BELGRADE PARK AND RECREATION BOARD
MEETING MINUTES**

**City Hall
May 10th, 2022
6:30 PM**

Park Board Chairperson Perry called the meeting to order at 6:31p.m. Park Board (PB) members in attendance were Chairperson Diana Perry, Board members Vivian Crouse, Emily Decker, and Nick Bates. Council member Renae Mattimoe arrived at 6:34pm.

City staff in attendance were Public Works Director Steve Klotz and Public Works Administrative Assistant Lisa Blank.

Action: Board member Crouse motions to approve Meeting Minutes from April 12th, 2022 meeting. Council member Mattimoe seconds the motion. All in favor

Public Forum:

No Public Forum

Reports:

Director's Report:

Director Klotz reported that the Lewis and Clark Play Equipment is completely installed except for Hollis's sign, the connector sidewalk, and the ADA ground cover. He also stated that the current installer has a bid to install the old Lewis and Clark equipment into Sunnyside Park.

As for the maintenance of the parks, the late snow had slowed mowing, but it will be caught up asap. This will be facilitated by the hiring of a seasonal worker, which is very challenging.

Director Klotz reported that the estimated date for the Splash Park to open is Memorial Day weekend weather permitting. As of the end of the 2021 season, there were no broken fixtures.

Chairperson Perry asked of the fixtures need replacing this year?

Council member Mattimoe also inquired if any of the fixtures were broken.

Discussion:

Splash Park Donation Stand

Administrative Assistant Blank gave an update on the Splash Park donation stand. It is currently in the hands of the Financial Director to get a bank account linked to the dynamic QR code. The intent is for it to be up and running once the Splash Park opens.

Kent Merselis / West Post Subdivision

Kent Mercelis presented to Park Board regarding West Post, LLC development for Barnard Construction. From the date of the Park Board, he stated that Frank Rd. will meet Jackrabbit in approximately 2 weeks. The goal of the development is to have a mini city with a 10-acre park near the center of the development. The subdivision will have 1400 mixed use units with roughly 2 million square feet of commercial/industrial use. It is the developer's responsibility to put in water, sewer, and other infrastructure. The park will be the central feature in the beginning of the development before upward development happens. Along with a nice park area, there will also be 10' wide walking paths that reach to Frank, Jackrabbit, and Alaska roads. Kent stated that the hope for this

development is that it will draw the public into the subdivision due to the proposed park which is planned to be dedicated August 15, 2023.

Troy Sherer (TS) with Design 5 then took over the presentation to speak about his proposed ideas for the park in West Post Subdivision. He stated that the crushed gravel walking paths with concrete accesses will be low key and simple with pocket park areas that will offer shaded areas to sit. He intends to design from a parent's point of view with different age group play areas and parking areas to be conveniently located. The communal areas like pavilions and play areas will also be near parking areas. There will be a small bike track, junior soccer field, an amphitheater with a gentle slope, and a .7-acre pond with bridge. Furthermore, a dog area will also have a small area with access to the pond with a separate dry area.

Council member Mattimoe asked if there is any off-street parking?

TS answered that the proposed park area is being designed with the idea of trying to keep all parking off the streets and into designated parking areas.

Chairperson Perry asked about the maintenance of the park? Walking paths, will they be gravel or concrete? Also, she asked if there will be pocket parks along the trails?

Director Klotz stated that this proposed development/park has not made it through staff quite yet for any suggestions/input. Regarding the gravel trails, the HOA will maintain these, but does have other concerns such as the liner of the pond, slope of the berms, how many spots in the parking areas, and the difference between required park area versus dedicated park area based on the different types of zoning. Typically, the City's portion of dedicated areas within a park are concrete.

For Your Information:

Chairperson Perry was reappointed in April 2022.

Nick Bates was appointed to the Park Board via City Council in April 2022.

Director Klotz stated that there will be an option for Local Government training coming soon and will be more information the next Park Board meeting.

Board member Decker stated that the Bike Park survey has been completed and that the Belgrade Community Coalition will possibly be helping with fundraising contacts.

Item for Next Agenda:

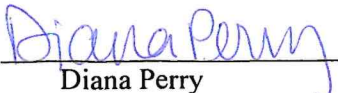
- QR Code update
- Local Government training

Set Next Meeting:

Tuesday, June 14 @ 6:30pm in City Hall

Adjourn:

Board member Crouse motions to adjourn, Council member Mattimoe seconds- All in favor! 07:18pm


Diana Perry
Park Board Chairperson


Lisa Blank
Admin. Assist. Public Works