



Board of Trustees - Meeting Minutes May 24, 2022

Roll Call

Board Chair Cynthia Cheney called the meeting to order at 5:36 pm. Board members Bob Coughlin, Pamela Knowles, Martha Sellers, and Chrysti Smith attended. Library Director Gale Bacon attended, and Circulation Specialist Kathleen Godfrey was present to take minutes.

Introductions and Public Input

None

Trustee Training

Trustee Competencies

This item was postponed due to time constraints.

New Business

Update Laptop Policy

Technology Specialist Jon Engel recommended updates to the Laptop Policy and the addition of an iPad Policy, to allow public checkout of iPads.

Motion to accept the recommended updates to the Laptop Policy made by Bob Coughlin, second by Martha Sellers, and passed unanimously.

Motion to adopt the iPad policy made by Martha Sellers, seconded by Chrysti Smith, and passed unanimously.

Public Library Standards

Gale briefly explained the Public Library Standards. The Board and Library are required by Montana Code to meet these standards annually. Gale and the Board noted new differences due to changes between City management vs. Board management of the Library. The Library requested a deferral for the open hours category, due to staffing shortages.

Library Updates

Review of Purchase Orders

The Board examined a list of checks and purchase orders written in April and May.

Donations

The Foundation raised over \$29,000 for Give Big Gallatin Valley, with an original goal of \$7,500. Langlas & Associates offered a \$1,000 matching donation, and 45 Architecture donated \$25,000. A total of 47 donations were given. The Board will send a thank you card to 45 Architecture. The Foundation and Library staff sent one as well.

Overview of Monthly Programs

Library programs continue to be well attended.

Approve of 04.26.22 Library Board Meeting Minutes

Motion made by Martha Sellers to adopt the 04.26.22 Library Board Meeting minutes, seconded by Pamela Knowles, and passed unanimously.

Director's Report

The Mother's Day Brunch was extremely successful. The Mint is donating 20% of the proceeds to the Library.

Planet Walk/Lunar Eclipse Viewing

The Belgrade News staff wrote a nice article prior to the Solar Walk and Eclipse Viewing. About 300 people attended the programs.

Summer Reading Program

Gale distributed flyers listing all the summer reading programs, which relate to the national theme, "Oceans of Possibilities."

STEAM Take Home Kits and Minicamps

The Library is currently offering a new STEAM kit for families to take every week. 10-20 kits are available. Kids can attend STEAM mini-camps this summer and learn about a variety of subjects.

Recognition of Retiring Board Member Pamela Knowles

Pamela Knowles is retiring from the Board. Board members expressed appreciation for Pam's dedication, good sense, and thoughtfulness. Pamela worked at the Library as part of a work program for three or four months, and later became a Board member. She served as Board chair during one of her terms. All Board members agreed that Pamela will be missed and they hope to see her at Library events or meetings.

Future Meetings

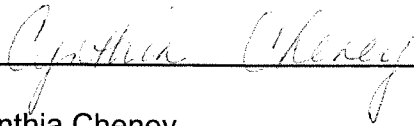
06.14.22 6:30 p.m. - BCL Foundation Meeting

06.28.22 5:30 p.m. - Library Board Organizational Meeting

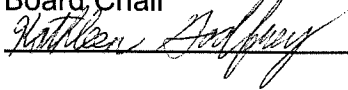
07.26.22 5:30 p.m. - Library Board Meeting (moved from 08.02.22)

Adjournment

Motion made by Pamela Knowles to adjourn the meeting at 6:49 p.m., seconded by Martha Sellers, and passed unanimously.



Cynthia Cheney
Belgrade Community Library
Board Chair



Kathleen Godfrey
Belgrade Community Library
Circulation Specialist