

BELGRADE PARK AND RECREATION BOARD
MEETING MINUTES
City Hall
June 14th, 2022
6:30 PM

Park Board Chairperson Perry called the meeting to order at 6:31p.m. Park Board (PB) members in attendance were Chairperson Diana Perry, Board members Vivian Crouse, Emily Decker, and Nick Bates. Council member Renae Mattimoe arrived at 6:34pm.

City staff in attendance were Public Works Director Steve Klotz, Public Works Administrative Assistant Lisa Blank.

Action: Board member Crouse motions to approve Meeting Minutes from May 10th, 2022 meeting. Council member Mattimoe seconds the motion. All in favor

Public Forum:

No Public Forum

Reports:

Director's Report:

The QR code sign was presented to the PB by Director Klotz. It is a work in progress, the signs will be ordered and once they arrive a Park's crew member will get them installed near the Splash Park's entrance.

Director Klotz provided an update regarding the "Hollis'- Make a Wish" event. There was a nice turnout for the unveiling of the donated ADA swing and spinner chair. Unfortunately, the posted sign for Hollis' donation was damaged sometime that following weekend. The sign has been taken down and is in the process of being remade out of metal and will be reposted.

Next for Director Klotz was an update regarding the new Library and how it will effect the existing parking lot. Some of the lot will be paved to include nice islands with trees. The remaining unpaved parking lot will be paved and paid for with impact fees due to the City's growth. Furthermore, the area where the old tennis courts are will be cleared of the old court and filled with topsoil ready for grass seed.

Board member Crouse asked about the Lewis and Clark pavilion near the PW Annex and if it will remain standing despite the construction of the Library?

Director Klotz stated the pavilion will unfortunately need to be demolished because it is not structurally sound enough to move it.

Lastly, Director Klotz proposed dates and times for MSU's Local Government training. Monday, June 26th from 6-8:30pm was decided upon by the PB members.

Discussion:

No discussion on the agenda.

For Your Information:

Chairperson Perry mentioned that City Manager Cardwell stated that the City of Belgrade will be taking care of the alleys within the City's limits. She said that her HOA was told they were responsible for the maintenance of the alleys/ She wondered if her HOA still needs to maintain the alleys?

Director Klotz clarified that the City does grade alleys, but homeowners need to keep it clear so that the grader can move through the area. Technically a homeowner's responsibility runs from the center of the alley to the center of the street.

Council member Mattimoe asked about the used Lewis and Clark Play equipment and when it will be installed at Sunnyside Park?

Director Klotz stated that the same installer that did the new play equipment in Lewis and Clark Park has placed a bid for the Sunnyside project, but there is no schedule at this time.

In regard to the new Review Board, Director Klotz stated the staff is developing a process that will help direct the contractors with a timeline for the submittal process.

Chairperson Perry asked if PB could get a heads up when a new park development is approaching PB for suggestions.

Director Klotz reaffirmed that yes, the development of the submittal process will help with the procedure and notification processes.

Item for Next Agenda:

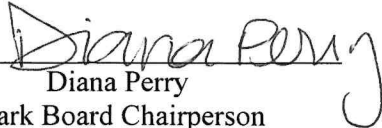
- Vivian Crouse will be absent / Notice of a Quorum
- Bike Park Update

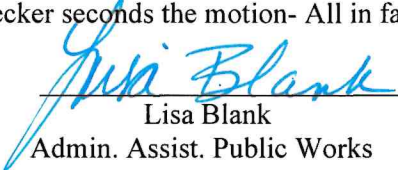
Set Next Meeting:

Tuesday, July 12th @ 6:30pm at City Hall

Adjourn:

Council member Mattimoe motions to adjourn, Board member Decker seconds the motion- All in favor! 6:59 pm


Diana Perry
Park Board Chairperson


Lisa Blank
Admin. Assist. Public Works