



Board of Trustees - Meeting Minutes August 30, 2022

Roll Call

Board Vice Chair Chrysti Smith called the meeting to order at 5:37 pm. Board members Bob Coughlin, Scott Mullen, and Martha Sellers attended. Cynthia Cheney was excused. Library Director Gale Bacon attended, and Circulation Specialist Kathleen Godfrey was present to take minutes.

Introductions and Public Input

None

Trustee Training: Working Effectively with the Library Director

The Board postponed this training, due to the internet being unavailable at the beginning of the meeting.

New Business

ELSA Award

The Library met standards required by the State and received the Excellent Library Service Award. The Library has received this award for many consecutive years. Although the Library did not meet the requirement for number of hours open per week, due to staffing shortages, a deferral was granted.

New Library Hours

Beginning after Labor Day, the Library will be open from 10:00-6:00 Monday through Friday. The Library will be open from 10:00-2:00 on Saturdays, starting October 1.

Overview: Goals and Accomplishments 2021-2022

Gale highlighted some of the events and services the Library offered in 2021 and 2022. The Snow and Avalanche Safety Workshop was very well attended, and included a few lift tickets to Bridger Bowl as door prizes. The Library was listed as a distribution point by the Health Department for COVID test kits, which helped draw awareness to the Library.

Gale overviewed her 2022-2023 Goals. The Library received a \$5,000 grant for Playaways and is in the process of purchasing and cataloging them. The Library will offer a series of music performances in October, November, and December (family music night, retro music, and holiday music - held either in the Milesnick Meeting Room or main library). The 2023 One Book Belgrade selection will likely be announced in December. Gale will continue to work with the City Manager/Executive Team as lots of new changes are implemented in the City, including new emails, websites, etc.

Adopt Director's Goals 2022-2023

Motion to adopt Library Director's Goals for 2022-2023 made by Martha Sellers, seconded by Chrysti Smith, and passed unanimously.

Library Updates

Review and Update Collection Management Policy

This policy is not due for a full review, but Gale encouraged the Board to review the Collection Management Policy and Request for Reconsideration, as a book challenge decision would ultimately rest with the Board. Gale drew attention to areas of the policy that pertained to selection guidelines and complaints and censorship. The only recommended changes at this point were to add Playaways to the list of formats of materials collected. The Board read excerpts from the policy during the meeting.

The Board plans to review the policy over the next month and bring any suggested changes to the September Board meeting.

Review of Purchase Orders

The Board agreed that since the City now approves purchase orders, it is no longer necessary to include this report in the agenda. Instead, the Board will review a budget report overviewing expenditures and revenue to date. Gale reviewed the budget reports with the Board and answered questions.

Donations & Grants

The Board examined grants and donations to date. Gale will update the Board on Fine Forgiveness and regular cash donations.

Highlighted Programs

Gale shared the Library's reports from the last few City Council newsletters, which highlight some of the Library's programs. She also showed photos from Library events.

Osher Lifelong Learning Institute (OLLI) at the Library will have a transportation theme this fall. BCL was the first library in the area to offer Wonderlust (now OLLI) programs for free and open to all ages. The Library will hold a Fix It Clinic on Saturday, October 15. Jim Simon from the City Council works for Gallatin Solid Waste Management District and helped initiate this program. As of August 25, the Library held over 70 programs and outreach events that drew over 2,200 attendees.

Approve of 07.26.22 Library Board Meeting Minutes

Motion made by Martha Sellers to adopt the 07.26.22 Library Board Meeting minutes, seconded by Scott Mullen, and passed unanimously.

Future Meetings

09.13.22 *5:30 p.m. - BCL Foundation Meeting (*Note: New Time)

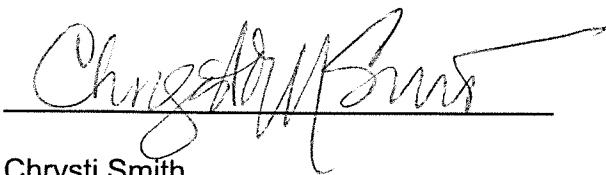
09.27.22 5:30 p.m. - Library Board Meeting

10.11.22 5:30 p.m. - BCL Foundation Meeting

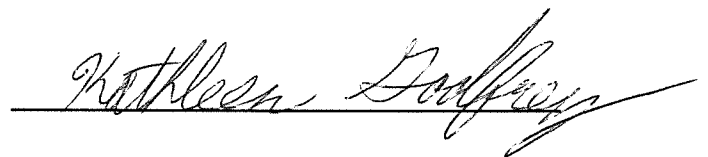
10.11.22 7:00 p.m. - Joint Library and Foundation Board Meeting

Adjournment

Motion made by Martha Sellers to adjourn the meeting at 7:20 p.m., seconded by Scott Mullen, and passed unanimously.



Chrysti Smith
Belgrade Community Library
Board Vice Chair



Kathleen Godfrey
Belgrade Community Library
Circulation Specialist